



THE GALLERY AT GREEN & STONE

WORKS ON PAPER 2024

TERMS & CONDITIONS

The Gallery at Green & Stone is pleased to announce its second Works on Paper Exhibition. The purpose of the Exhibition is to celebrate all works made on or of paper or card.

KEY DATES

1.	Applications open	Monday 29 July 2023 (noon)
2.	Deadline for applications	Friday 1 December 2023 (noon)
3.	Notice of selection via OESS website	Friday 8 December 2023, by 6PM
4.	Delivery of selected work to The Gallery at Green & Stone 251 Fulham Road London SW3 6HY	Wednesday 10–Thursday 11 January 2024, 10AM to 5PM
5.	Exhibition Opening	Monday 15 January 2024, 10AM
6.	Private View	Tuesday 16 January 2024, 6.30PM to 8.30PM
7.	Exhibition Closes	Thursday 8 February 2024, 5PM
8.	Collection of unsold work	Friday 9 & Saturday 10 February 2024, 10AM to 5PM

1. THE ARTIST

- 1.1. The competition is open to all artists over 18 years. A third party (e.g. gallery, agent or other representatives) may submit work on behalf of the artist, but the third party must confirm that they have the full permission of the artist to enter their work. If you are so authorised, You agree to be bound by these Terms and assume the liabilities set out in these Terms.
- 1.2. The competition is open to international artists.

2. THE WORK

- 2.1. The Work must be made on paper or card or of paper or card. This includes works printed, painted, or drawn on paper or card; 3D sculptures made of paper or card; 2D works made of paper or card e.g. collage.
- 2.2. The Work must be available until May 2024.
- 2.3. The Work must have been made in the last three years.
- 2.4. The Work must be for sale.
- 2.5. The size of the Work to be provided is the **exterior frame size**, or in the case of sculpture, the longest measurement. The framed Work must not exceed the specified size limit of 100 cm in any direction.

3. INADMISSIBLE WORK

- 3.1. The following types of work are inadmissible:
 - 3.1.1. **Photography** of any kind.
 - 3.1.2. **Giclee prints**.
 - 3.1.3. Work not made on or of paper or card.
 - 3.1.4. Work which has been exhibited in a London Gallery in the past three years.
 - 3.1.5. Work made over three years ago.
- 3.2. We DO accept Editions. All printed editions submitted must include the edition number.

4. THE SUBMISSION PROCESS

- 4.1. All work must be submitted online. The selection from online entries will take place, after which works should be delivered to The Gallery at Green & Stone, London.
- 4.2. Upload images of work at www.thegalleryatgreenandstone.oessl.uk between Monday 29 July 2023 and Friday 1 December 2023, noon [**Note: Images must be in JPEG format and under 5MB**]
- 4.3. Check www.thegalleryatgreenandstone.oessl.uk from 6 PM on Friday 8 December 2023 to see if your work has been selected.
- 4.4. No changes can be made to your application once the deadline has passed.

- 4.5. If selected, deliver your work on Wednesday 10–Thursday 11 January 2023, 10AM to 5PM to The Gallery at Green & Stone
- 4.6. You must not submit any work if you cannot make these dates. In submitting work, the artist hereby accepts that they will be able to make all of these dates. If you cannot make these dates you will not be refunded.
- 4.7. All communication will be by email or via the online login process. Applicants will be required to login to see if they have been selected and will be asked to download and print their application details to be delivered with the artwork. Failure to do so could result in work being withdrawn from the exhibition.

5. PHOTOGRAPHY OF WORK

- 5.1. Please shoot the Work in natural light on a light background making sure you show all edges of the Work.
- 5.2. The images you submit will be the final images used for the online catalogue — please make sure they are accurate and high-quality photos.
- 5.3. Submission of low-quality, incorrectly taken photographs may lead to the Work being excluded from the judging.
- 5.4. Editing of images will lead to immediate disqualification of the Work.

6. THE SELECTION

- 6.1. All selections shall be made by Green & Stone as it sees fit at its sole discretion.
- 6.2. All works will be judged anonymously, and there will be no segregation by country, genre or style etc.
- 6.3. No feedback will be provided to successful or unsuccessful applicants.

7. FRAMING AND GLAZING

- 7.1. All selected two-dimensional works must be framed upon delivery to the Gallery.
- 7.2. The Work must be framed in a simple, neutral-coloured frame (white, black or light oak). If you would like to frame your work in something different, please email thegallery@greenandstone.com to check your choice.
- 7.3. Only simple white and off-white (not cream) mounts are acceptable. If selected work arrives mounted in a coloured, black or elaborate mount, this will be changed at the expense of the artist.
 - 7.3.1. Float mounts are accepted as long as they abide by the colours above.
- 7.4. Metal, glass and perspex clip frames are not acceptable. Glazed Works with unprotected glass edges are inadmissible. Diffused picture glass is unacceptable.
- 7.5. Framing of works is the artist's responsibility and must be carried out before delivery.

- 7.6. All works must be exhibition-ready. Suitable hanging fixtures should be supplied, sufficient to carry the weight of the work. We accept D-rings and wire. We do not accept mirror plates.
- 7.7. Artists are reminded that it is highly recommended that the exhibiting artists insure with a reputable insurance company their works of art for their market value.
- 7.8. The Gallery is at liberty to change any frame delivered to the Gallery if it does not abide by these terms. This will be at the expense of the artist. Before payment is required, the Gallery will contact the artist.

8. DELIVERY OF WORKS

- 8.1. Works should be delivered unwrapped with forms and labels. Please complete all labels carefully and attach them to the Works. In particular, please attach labels to the back of picture frames and to the bottom of sculptures. The exhibition catalogue is compiled from the information on the form you provide when you submit digitally so please complete it accurately.
- 8.2. Artists are responsible for insuring their own work. All works accepted for exhibition will be displayed entirely at the artists' risk and organisers and the gallery will not accept liability for loss or damage occurring during the exhibition.
- 8.3. Upon delivery of the Work, the Artist must provide their card details (Card Number, Expiry Date, CVS code). This is a precautionary measure taken by the Gallery to ensure the Artist collects their work should it remain unsold at the end of the Exhibition. See clause 9.2 below.

9. COLLECTION OF WORKS

- 9.1. Dates for the collection of Works will be published on the Gallery at Green & Stone Website. These are the ONLY days that Works can be collected from Green & Stone. Please ensure arrangements are made for your Work to be collected on the specified days. Please note that we cannot wrap Works for collection. If you pay for an entry and then realise you cannot make these dates you will NOT receive a refund.
- 9.2. Any uncollected Works will be removed from Green & Stone after the collection days and stored by an independent courier company at the artist's expense.
- 9.3. The Gallery can give no information or warranty as to storage charges made by any other company.
- 9.4. If the Works are not collected or claimed by, or on behalf of, the relevant artist within 3 months of the last collection day (see clause 9.1 above), Green & Stone will be entitled to destroy, sell, or otherwise dispose of the Works without consent and without prior notification to the artist. The artist hereby agrees that it will not be entitled to any compensation due to the aforementioned destruction, sale or disposal of the Works by Green & Stone per this clause.

10. PRICING AND COMMISSION

- 10.1. Work selected for exhibition must be for sale. Commission is charged by the Gallery. It will be assumed that the sale price includes the cost of any frame and our commission. Please allow for these points when pricing your work. Prices should include VAT.
- 10.2. Green & Stone will charge a 35% commission on the total price paid for:
- 10.2.1. Works;
 - 10.2.2. commissioned Works; and
 - 10.2.3. any copyright in and to such Works sold or licensed;
before, during, or as a result of an exhibition managed by the Exhibition Administrators.
 - 10.2.4. Once work has been submitted to Green & Stone, any sale affected by Green & Stone before or during the course of the exhibition shall take precedence and supersede one made privately. Any private sale will incur the normal commission.
- 10.3. The price of Works stated must include the commission of 35% plus VAT. If the artist of the Works is registered for VAT, then the VAT due on the selling price of the Works should be included in the price entered on the form.
- 10.4. The price for the Works provided is the catalogue selling price and is the price that the Works must be sold. This price can only be changed by prior written agreement between Green & Stone and the artist of the relevant Works. Green & Stone reserve the right to query the price of Works.

11. INTELLECTUAL PROPERTY RIGHTS

- 11.1. By submitting Your Work(s), You confirm that the Work(s) is free and clear of any liens, claims, encumbrances or restrictions, that the use of the Work(s) under these Terms will not infringe upon or violate the rights of any person or entity, and that to the best of Your knowledge and belief the Work(s) has not been exported from any country and shall not be imported into the United Kingdom in violation of any applicable laws or regulations.
- 11.2. If You do not own all of the rights, title and interest in and to the Work(s), You must expressly inform Green & Stone in writing of all relevant details concerning all other third parties rights to the Work(s). You shall indemnify Green & Stone against all losses, liabilities, costs and expenses in respect of claims made by third parties alleging partial or total ownership of the Work(s) or any rights in the Work(s), including intellectual property rights.
- 11.3. Green & Stone have the right to copy and/or reproduce the Works and to communicate and/or issue such copies to the public in connection with the exhibition, for advertising the sale of the Works, for educational and public workshops, and for general marketing or promotional purposes, and other related activities, including without limitation the incorporation of images of the Works within promotional and marketing materials, postcards, catalogues, posters, DVDs, on Green & Stone's websites, in workshop presentations and on information screens throughout the exhibiting gallery and any media now known or hereafter devised.

12. LIABILITY

- 12.1. By submitting Your Work(s), You confirm that the Work(s) is in a condition to withstand normal rigours of handling and display at Green & Stone. Whilst we will always do our very best to ensure the safety and security of your work, Green & Stone is not liable for any damages to artwork or frames that may occur whilst artwork is in our gallery.
- 12.2. Green & Stone undertake no responsibility whatsoever for any loss of, or any damage to, Works entrusted to them, whether arising from fire, default, error, neglect or theft by carriers, packers or other persons and whether in their own employment or not, or otherwise howsoever and all goods are at artist owner's risk absolutely and Green & Stone excludes all liability to the maximum extent permitted by law. THE GALLERY IS USED FOR VARIOUS PURPOSES AND YOU ARE ADVISED TO INSURE YOUR WORKS AGAINST ALL RISKS.
- 12.3. If You are submitting Work(s) from abroad then taxes may be levied at the port of entry into the UK. You will not list Green & Stone as the importer of the Work(s). You agree to indemnify Green & Stone for any charges or taxes incurred by it as a result of (1) the importing of the Work(s) for the purposes of display in the Exhibition and (2) for any back taxes due from You to HMRC on or arising from any sale of the Work(s).

13. PERSONAL DATA

- 13.1. Green & Stone will hold the personal data supplied by the artist on the submission form, in accordance with the General Data Protection Regulation (GDPR). It will only be used for administering exhibitions, commissions and prizes and will not be transferred to a third party without the consent of the artist, subject to clause 13.2 below.
- 13.2. Unless expressly written to the contrary, the artist hereby consents to Green & Stone providing third parties with his or her contact details where such third parties might be interested in buying, commissioning or licensing the rights in and to, the Works.

14. REFUSAL, WITHDRAWAL OR DISQUALIFICATION OF WORK

- 14.1. Green & Stone may accept or decline any Work(s) submitted for the Exhibition entirely at its own discretion. Green & Stone's decision is final.
- 14.2. Green & Stone reserves the right to deny admission or withdraw a Work(s) from the Exhibition if for any reason the Work(s), or any circumstances surrounding the display of the Work(s), appears to Green & Stone to expose it to potential or actual damage to its reputation, risk of legal proceedings or enforcement including, without limitation, the alleged breach of third party intellectual property rights.
- 14.3. Green & Stone reserves the right to disqualify any Work if the artist has failed to adhere to these Terms and Conditions.



THE SIGNING OF THE GALLERY AT GREEN & STONE'S SUBMISSION FORM IS TO BE TAKEN AS THE UNRESERVED AGREEMENT OF THE ENTIRE CONTENTS OF THESE TERMS AND CONDITIONS AND THOSE ON THE SUBMISSION FORM BY THE SIGNATORY.